

Special Education Management System (SEMS) Feature-by-Feature Comparison Worksheet

Special Education Management System (SEMS) Feature		
Comprehensive Solution:	e-IEP PRO	Other Solution
1. Has fully integrated MET Report Writer? a. Allows creating preschool /CDA specific METs b. Allows creating transfer/transition METs (for documenting students entering services from out-of-state)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Has comprehensive IEP Report Writer? a. Allows creating preschool transition IEPs b. Allows created preschool-only IEPs c. Allow documenting all ADE specified Transition sections d. Allows integrating FBA, BIP and other documents into the IEP Packet e. Contains all Medicaid AHCCCS compliant forms and data	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Includes data-driven RTI and Referral forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Contains all FBA, BIP, Transportation, SAIS Exit, HA Prepayment, 504, and other required Special Education forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Provides fully integrated Medicaid documentation and optional billing features including PCG approved electronic signature features (for IEP progress reports and service tracking logs)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Has automated SAIS Capture and SAIS reporting tools?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Provides on-line self-paced e-Training system (available for all Users)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Includes ad-hoc report writer for all users?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Includes a comprehensive set of point-and-click (canned/pre-defined) Special Education Case Management reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Provides a fully integrated Notification system that notifies users of upcoming meetings, IEPs coming due, METs coming due, 60 Day Evaluation timeline tracking, etc. for user's specific caseload. Notification is available on-line and by e-mail.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Provides ability to upload supporting documents/files so that all student SpEd documentation is in one place?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Contains a comprehensive set of fully Integrated Section 504 forms.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Leading-Edge Data Management Features:	e-IEP PRO	Other Solution
13. How many Arizona Districts can the system automatically transfer electronic Special Education records for/amongst?	118 AZ public districts & 140 AZ charter schools 2 AZ State Agencies	____ AZ public districts ____ AZ charter schools ____ AZ State Agencies
14. Has capability to upload/attach scanned signature pages and other documentation to the student records?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
15. How many AHCCCS-approved Arizona Medicaid billing companies does the system exchange data with?	3 billing companies (SEBS, GO & PraticesMax)	____ billing companies
16. How many Arizona Student Management Systems does the system exchange data (one-way and/or two-way) with?	9 Student Management Systems	____ Student Management Systems
17. Can the system automatically translate MET and IEP form data into SAIS Need records that can be reported to the state?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
18. Does the system automatically check all IEPs to ensure that the information documented passes the ADE SAIS integrity rules?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
19. Does the system provide two-way (periodic or real-time) data integration with major Student Management Systems (SMS)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Long-Term Proven Usefulness	e-IEP PRO	Other Solution
20. How long has the solution been successfully utilized by users in Arizona?	12 years	_____ years
21. In the last 12 years, how many Arizona school districts that started using the solution are no longer using it?	1 (i.e., 99.5% retention)	_____ districts cancelled services
22. Total Number of Arizona Special Education student records managed by the solution?	~75,000	_____ AZ SpEd Students Managed
23. Total Number of users in Arizona that use the solution?	~7,500	_____ AZ Users
100% Arizona Focused	e-IEP PRO	Other Solution
24. All dedicated staff members live in the state of Arizona?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
25. ADE Guidesteps are continuously reviewed and compliance issues are addressed in MET, IEP and other SpEd forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
26. Company has a working relationship with ADE and AHCCCS and receives direct input on important compliance issues?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
27. Forms and features developed around specific Arizona needs and ADE directives?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Comprehensive Support Services	e-IEP PRO	Other Solution
28. Number of staff <u>fully</u> dedicated to the service of customers in Arizona?	6 staff	_____ staff
29. Includes on-site training for all district staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
30. Free webinar niche training sessions are offered frequently throughout the school year?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
31. Training staff are licensed/certified special education teachers and/or providers and receive continuing education in special education disciplines?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
32. Client-driven requirements development through bi-annual Workgroup meetings focused on IEP and MET compliance and overall system functionality?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
33. Intensive Certified Training Programs are available to district staff to empower districts to develop the capacity to fully support training and user support needs internally?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
34. Provides responsive user support services Monday through Friday with guaranteed response times?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
35. Allows On-Demand Ad-Hoc Report creation (per user requests)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
36. Periodic software updates to maintain compliance with the Arizona Department of Education and AHCCCS?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
37. Annual software upgrades to expand software functionality and improve usefulness of the product?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cutting Edge Technology Support	e-IEP PRO	Other Solution
38. Operates on MAC, PCs and most Mobile devices using common browsers (i.e., Internet Explorer, Firefox, Safari, etc.)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
39. Does not require any additional proprietary software to be installed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
40. 100% web-based utilizing state-of-the-art application (Windows 2008) and SQL database (SQL 2008 RS) servers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cost Effectiveness	e-IEP PRO	Other Solution
41. Are all the hardware, installation costs, and computer hardware and software upgrades included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
42. Are all server-side Internet bandwidth needs required to support the system included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
43. Are all future full version upgrades and all future system updates included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact Jeff Kline or Chris Rennie at 1.866.879.3564 for More Information		

Individual Education Plan (IEP) Drill-Down		
IEP Document Management:	e-IEP PRO	Other Solution
A. Does the system have the ability to designate IEPs as archived, active (In-Force) and draft (Proposed)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Are case managers able to manage student IEPs based on the student's individual/specific IEP time period (i.e., not based on the school or fiscal year of the system)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
C. Can IEPs be copied from one time period to another? a. The copy feature is configurable by district to promote compliance? b. Is a Quick Copy feature available to allow making full copies of (thereby temporarily adopting) transferred IEPs?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
D. Can IEPs be edited via the SAIS/ADE defined compliance edits prior to being finalized/locked?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
E. Is there an IEP Audit feature that checks the IEP for overall consistency, completeness and ADE monitoring compliance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. Does the IEP align with the ADE 2011-12 Guidesteps?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
G. Can preschool-to-kindergarten IEPs be generated where a single IEP contains the specific eligibilities, level of services and other areas defined for both the student's preschool and kindergarten IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
H. Does the IEP contain ADE defined transition components?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
I. Can district's specific/customized Projected Course of Study Planning be set within the IEP Transition form/plan?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
J. Are Functional Behavioral Assessments (FBA) and Behavior Intervention Plans (BIP) data-driven and can they be attached to the IEP and made part of the printed IEP packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
K. Is a data-driven fully integrated Prior Written Notice included within the IEP packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
L. Can data/information from the MET be automatically linked and copied to the student's IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
M. Are specific areas of ADE compliance addressed that include: a. Ability to include 5 required meeting participants? b. Services are consistent between PLAAFP and Services form? c. All Common Core and State Standards included in goals area? d. AIMS accommodation included on IEP Assessment form? e. Transition sections align to ADE specified sections and format?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
N. All areas of Medicaid DSC billing compliance are addressed that include: a. Parent Consent form is integrated in IEP print packet? b. ADLs and services can be designated as DSC billable services? c. Goals can be designed as DSC goals? d. HA Pre-Payment forms is generated dynamically from IEP data?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
O. Can state-based assessment score data for the student be automatically imported into the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
P. Can Medical Notes entered by nurses and other health providers be imported into the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q. Is IEP Progress Reporting integrated with IEP goals?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
R. Can IEP Information Sheets appropriate for general education teachers be generated from the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
S. Does the system support multi-team IEP writing, where multiple providers can be updating/writing the IEP simultaneously?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
T. Are IEP data entry screens dynamically adjusted via smart-logic, where data input prompts are modified and/or limited, thereby maximizing staff efficiency while re-enforcing district IEP-writing policies.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Multidisciplinary Evaluation Team (MET) Report Drill-Down

MET Document Management:	e-IEP PRO	Other Solution
A. Does the system have the ability to create Initial and Re-evaluation MET reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Does the system allow creating CDA/preschool specific Initial and Evaluation MET reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
C. Can preschool-to-kindergarten METs be generated where a single MET contains the specific eligibilities for both the student's preschool and kindergarten needs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
D. Is a Transfer MET available to allow documenting out-of-district or out-of-state transfer student IEP/MET eligibility information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
E. Can an Initial MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Initial MET information into appropriate Re-evaluation MET sections?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. Can a Transfer MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Transfer MET information into appropriate Re-evaluation MET sections?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
G. Is there a MET Audit feature that checks the MET for overall consistency, completeness and ADE monitoring compliance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
H. Are MET data entry screens dynamically adjusted via automated smart-logic, where data input prompts are adjusted and/or limited, thereby maximizing staff efficiency, while re-enforcing district MET-writing policies.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
I. Does the MET align with the ADE 2011-12 Guidesteps?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
J. Does the MET contain ADE defined eligibility components?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
K. Does the MET contain an Assessment section complete with a bank of district defined assessment templates?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
L. Is a data-driven fully integrated Prior Written Notice included within the MET packet for each of the following areas: (a) Referral (b) Considerations (c) Eligibility	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
M. Can state-based assessment score data for the student be automatically imported into the MET?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
N. Can Medical Notes entered by nurses and other health providers be imported into the MET?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
O. Does the MET provide WYSIWYG functionality where tables and formatted text can be added as needed.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
P. Does the system support multi-team MET writing, where multiple providers can be updating/writing the MET simultaneously?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q. Is a Permission to Evaluate form automatically generated based on MET information and made available as part of the MET print packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

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