

Special Education Student Management System Feature-by-Feature Comparison Worksheet

Special Education Student Management System		
Comprehensive Solution:	e-IEP PRO	Other Solution
1. Has fully integrated Evaluation/MET Report Writer? a. Allows creating preschool /CDA specific Evaluation Reports/METs b. Allows creating transfer file reviews (for documenting students entering services from out-of-state)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Has comprehensive IEP Report Writer? a. Allows creating preschool Post-Secondary Transition IEPs b. Allows creating preschool-only IEPs c. Allow documenting all ADE specified Post-Secondary Transition sections d. Allows integrating FBA, BIP and other documents into the IEP Packet e. Contains all Medicaid AHCCCS compliant forms and data	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Includes data-driven RTI and Referral forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Contains all FBA, BIP, Transportation, AzEDS Exit, HA Prepayment, SOP, Manifestation Determination, Service Plan and other required Special Education forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Provides fully integrated Medicaid documentation and optional billing features including electronic signature features (for IEP progress reports)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Has automated AzEDS Capture and AzEDS reporting tools and is certified by ADE for state SPED data reporting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Contains a comprehensive set of census and state data reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Has been certified by ADE since the roll-out of AzEDS for reporting special education data for LEAs statewide?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Provides on-line self-paced e-Training system (available for all users)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Includes ad-hoc report writer for all users?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Includes a comprehensive set of point-and-click (canned/pre-defined) Special Education Case Management reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Includes the development of customized reports at no additional cost to the district?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
13. Provides a fully integrated Notification system that notifies users of upcoming meetings, IEPs coming due, Evaluation Reports/METs coming due, 60 Day Evaluation timeline tracking, etc. for user's specific caseload. Notification is available on-line and by e-mail?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. Provides ability to upload supporting documents/files (such as signature pages and other documentation) so that all student SpEd documentation is in one place?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
15. Contains a comprehensive set of fully Integrated Section 504 forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
16. Provides the ability to send messages and/or compliance alerts to staff through the system keeping track of all communication and providing the ability to run reports on communications sent/received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
17. Allows for electronically transferring special education student records with the majority (~70%) of LEAs in Arizona?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
18. Allows customizing the system to meet individual LEAs needs by providing over 100 customization options?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Leading-Edge Data Management Features:	e-IEP PRO	Other Solution
19. How many <u>Arizona</u> Local Education Agencies (LEAs) can the system automatically transfer electronic Special Education records for/amongst?	163 AZ public districts & 294 AZ charter schools 9 AZ State & Local Agencies	____ AZ public districts ____ AZ charter schools ____ AZ Agencies
20. How many AHCCCS-approved Arizona Medicaid billing companies does the system exchange data with?	2 billing companies (SEBS and GO Solutions)	____ billing companies
21. Does the system provide two-way (periodic or real-time) data integration with major Student Information Systems (SIS)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
22. How many Arizona Student Information Systems (SIS) does the system exchange data (one-way and/or two-way) with?	8 Student Information Systems	____ Student Information Systems
23. Does the system support full data integration with the Student Information Systems hosted by the NAU Education Technology Consortium (ETC)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
24. Can the system automatically translate IEP form data into AzEDS Need and LRE records that can be reported to ADE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
25. Does the system automatically check IEPs to ensure that the information documented passes state reporting integrity rules?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Teacher and Parent Portals	e-IEP PRO	Other Solution
26. General education teachers and other stakeholders are able to easily obtain real-time IEP Student Information Sheets (IEP Accommodations, IEP Goals, etc.), Behavior Plans for special education students and the 504 Accommodation Plan for 504 students in their classroom using an on-line portal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
27. Parent/Guardians are able to easily obtain real-time student IEP information for their child using an on-line portal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Long-Term Proven Usefulness	e-IEP PRO	Other Solution
28. How long has the solution been successfully utilized by users in Arizona?	18 years	____ years
29. In the last 18 years, how many Arizona school districts that started using the solution are no longer using it?	2% (i.e., 98% retention)	____ districts cancelled services
30. Total Number of Arizona Special Education student records managed by the solution?	~110,000	____ AZ SpEd Students Managed
31. Total Number of users in Arizona that use the solution?	~14,000	____ AZ Users
100% Arizona Focused	e-IEP PRO	Other Solution
32. All dedicated staff members live in the state of Arizona?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
33. ADE Monitoring Guide Steps are continuously reviewed and compliance issues are addressed in Evaluation Report/MET, IEP and other SpEd forms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
34. Company has a working relationship with ADE and AHCCCS and receives direct input on important compliance issues?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
35. Forms and features developed around specific Arizona needs and ADE directives?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
36. Is the solution certified by ADE for reporting state SPED data to AzEDS?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
37. Contains a comprehensive set of state reporting tools, i.e., AzEDS Plugin?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comprehensive Support Services	e-IEP PRO	Other Solution
38. Number of team members <u>fully</u> dedicated to the service of customers in Arizona?	<u>7</u> staff	_____ staff
39. Includes multiple training options such as on-site training and a free comprehensive online training system available to all users?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
40. Includes free "live" webinars to cover important training topics specific to the use of the solution?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
41. Includes free "live" webinars directed towards primary system administrators (trainer of trainers)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
42. Allows client-driven requirements development through live and online Workgroup meetings focused on IEP and MET compliance and overall system functionality?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
43. Intensive Certified Training Programs are available to district staff to empower districts to develop the capacity to fully support training and user support needs internally?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
44. Provides responsive user support services Monday through Friday with guaranteed response times?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
45. Allows On-Demand Ad-Hoc Report creation (per user requests)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
46. Includes periodic free software updates to maintain compliance with the Arizona Department of Education and AHCCCS?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
47. Includes Annual software upgrades to expand software functionality and improve usefulness of the product?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cutting Edge Technology Support	e-IEP PRO	Other Solution
48. Is the solution 100% web-based?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
49. Operates on MAC, PCs and mobile devices using common browsers (i.e., Chrome, Internet Explorer, Firefox, Safari, etc.)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
50. Does not require any additional proprietary software to be installed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
51. Does not require any hardware to be purchased and installed by the district?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
52. Is a state-of-the-art application utilizing industry standard technologies such as (Windows 2016) and SQL database (SQL 2017) servers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
53. Does the solution utilize leading edge security technologies to secure student data while meeting the requirements of FERPA and HIPAA?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cost Effectiveness	e-IEP PRO	Other Solution
54. Are all the hardware, installation costs, and computer hardware and software upgrades included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
55. Are all server-side Internet bandwidth needs required to support the system included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
56. Are all future full version upgrades and all future system updates included in the standard pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
57. Are all user support and training services included in the base pricing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Individual Education Plan (IEP) Drill-Down		
IEP Document Management:	e-IEP PRO	Other Solution
A. Does the system have the ability to designate IEPs as archived, active (In-Force) and draft (Proposed)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Are case managers able to manage student IEPs based on the student's individual/specific IEP time period (i.e., not based on the school or fiscal year of the system)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
C. Can IEPs be copied from one time period to another? a. The copy feature is configurable by district to promote compliance? b. Is a Quick Copy feature available to allow making full copies of (thereby temporarily adopting) transferred IEPs?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
D. Can IEPs be edited via the AzEDS defined business rules and integrity edits prior to being finalized/locked?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
E. Is there an IEP Audit feature that checks the IEP for overall consistency, completeness and ADE monitoring compliance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. Does the IEP align with ADE's most recent Monitoring Guide Steps?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
G. Can preschool-to-kindergarten IEPs be generated where a single IEP contains the specific eligibilities, level of services and other areas defined for both the student's preschool and kindergarten IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
H. Does the IEP contain ADE defined Post-Secondary Transition components?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
I. Can district's specific/customized Projected Course of Study Planning be set within the IEP Post-Secondary Transition form/plan?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
J. Are Functional Behavioral Assessments (FBA) and Behavior Intervention Plans (BIP) data-driven and can they be attached to the IEP and made part of the printed IEP packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
K. Is a data-driven Meeting Notice and fully integrated Prior Written Notice included within the IEP packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
L. Can data/information from the Evaluation Report/MET be automatically linked and copied to the student's IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
M. Are specific areas of ADE compliance addressed that include: a. Ability to include 5 required meeting participants? b. Services are consistent between PLAAFP and Services form? c. All AZCCRS and State Standards included in goals area? d. AIMS/AzMERIT/MSAA accommodations included on IEP form? e. Post-Secondary Transition sections align to ADE specified sections and format?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
N. All areas of AHCCCS Medicaid DSC billing compliance are addressed that include: a. Parent Consent form is integrated in IEP print packet? b. ADLs and services can be designated as DSC billable services? c. Goals can be designated as DSC goals? d. Electronic signature capabilities for IEP Progress reports?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
O. Can state-based assessment score data for the student be automatically imported into the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
P. Can Medical Notes entered by nurses and other health providers be imported into the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q. Is IEP Progress Reporting integrated with IEP goals?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
R. Is Individual Goals Data Tracking and Reporting integrated/available for each goal?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
S. Can IEP Information Sheets (accommodations, goals, etc.) appropriate for general education teachers be generated from the IEP?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
T. Does the system support multi-team IEP writing, where multiple providers can be updating/writing the IEP simultaneously?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
U. Are IEP data entry screens dynamically adjusted via smart-logic, where data input prompts are modified and/or limited, thereby maximizing staff efficiency while reinforcing district IEP-writing policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Evaluation/ Multidisciplinary Evaluation Team (MET) Report Drill-Down

Evaluation Report/MET Document Management:	e-IEP PRO	Other Solution
A. Does the system have the ability to create Initial and Re-Evaluation MET reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Does the system allow creating CDA/preschool specific Initial and Re-Evaluation MET reports?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
C. Can preschool-to-kindergarten Evaluation Reports/METs be generated where a single MET contains the specific eligibilities for both the student's preschool and kindergarten eligibilities?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
D. Is a Transfer File Review available to allow documenting out-of-district or out-of-state transfer student IEP/MET eligibility information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
E. Can an Initial Evaluation Report/MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Initial Evaluation Report/MET information into appropriate Re-evaluation MET sections?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. Can a Transfer Evaluation Report/MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Transfer Evaluation Report/MET information into appropriate Re-evaluation MET sections?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
G. Is there an Evaluation Report/MET Audit feature that checks the MET for overall consistency, completeness and ADE monitoring compliance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
H. Is there a feature to check the Evaluation Report/MET document against the AzEDS business rules prior to it being finalized?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
I. Are Evaluation Report/MET data entry screens dynamically adjusted via automated smart-logic, where data input prompts are adjusted and/or limited, thereby maximizing staff efficiency, while reinforcing district Evaluation Report/MET-writing policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
J. Does the Evaluation Report/MET align with the ADE Monitoring Guide Steps?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
K. Does the Evaluation Report/MET contain ADE defined eligibility components?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
L. Does the Evaluation Report/MET contain an Assessment section complete with a bank of district defined assessment templates?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
M. Can the bank of Assessments be controlled by the district where they can remove and add new assessment templates?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
N. Is a data-driven fully integrated Prior Written Notice included within the Evaluation Report/MET packet for each of the following areas: (a) Referral (b) Considerations (c) Eligibility	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
O. Can state-based assessment score data for the student be automatically imported into the Evaluation Report/MET?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
P. Can Medical Notes entered by nurses and other health providers be imported into the Evaluation Report/MET?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q. Does the Evaluation Report/MET provide WYSIWYG functionality where tables and formatted text can be added as needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
R. Does the system support multi-team Evaluation Report/MET writing, where multiple providers can be updating/writing the Evaluation Report/MET simultaneously?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
S. Is a Permission to Evaluate form automatically generated based on Evaluation Report/MET information and made available as part of the Evaluation Report/MET print packet?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No