Special Education Student Information System
Feature-by-Feature Comparison Worksheet

Special Education Management System (SEMS) Feature		
Comprehensive Solution:	**e-IEP PRO**	**Other Solution**
1. Has fully integrated MET Report Writer?	☑ **Yes**	☐ **Yes** | ☐ **No**
a. Allows creating preschool /CDA specific METs	☑ Yes	☐ Yes | ☐ No
b. Allows creating transfer/transition METs (for documenting students entering services from out-of-state)	☑ Yes	☐ Yes | ☐ No
2. Has comprehensive IEP Report Writer?	☑ **Yes**	☐ **Yes** | ☐ **No**
a. Allows creating preschool transition IEPs	☑ Yes	☐ Yes | ☐ No
b. Allows created preschool-only IEPs	☑ Yes	☐ Yes | ☐ No
c. Allow documenting all ADE specified Transition sections	☑ Yes	☐ Yes | ☐ No
d. Allows integrating FBA, BIP and other documents into the IEP Packet	☑ Yes	☐ Yes | ☐ No
e. Contains all Medicaid AHCCCS compliant forms and data	☑ Yes	
3. Includes data-driven RTI and Referral forms?	☑ **Yes**	☐ **Yes** | ☐ **No**
4. Contains all FBA, BIP, Transportation, SAIS Exit, HA Prepayment, 504, and other required Special Education forms?	☑ **Yes**	☐ **Yes** | ☐ **No**
5. Provides fully integrated Medicaid documentation and optional billing features including **PCG approved** electronic signature features (for IEP progress reports and service tracking logs)?	☑ **Yes**	☐ **Yes** | ☐ **No**
6. Has automated SAIS Capture and SAIS reporting tools?	☑ **Yes**	☐ **Yes** | ☐ **No**
7. Provides on-line self-paced e-Training system (available for all Users)?	☑ **Yes**	☐ **Yes** | ☐ **No**
8. Includes ad-hoc report writer for all users?	☑ **Yes**	☐ **Yes** | ☐ **No**
9. Includes a comprehensive set of point-and-click (canned/pre-defined) Special Education Case Management reports?	☑ **Yes**	☐ **Yes** | ☐ **No**
10. Provides a fully integrated Notification system that notifies users of upcoming meetings, IEPs coming due, METs coming due, 60 Day Evaluation timeline tracking, etc. for user's specific caseload. Notification is available on-line and by e-mail.	☑ **Yes**	☐ **Yes** | ☐ **No**
11. Provides ability to upload supporting documents/files so that all student SpEd documentation is in one place?	☑ **Yes**	☐ **Yes** | ☐ **No**
12. Contains a comprehensive set of fully Integrated Section 504 forms.	☑ **Yes**	☐ **Yes** | ☐ **No**
Leading-Edge Data Management Features:	**e-IEP PRO**	**Other Solution**
13. How many Arizona Districts can the system automatically transfer electronic Special Education records for/amongst?	**142** AZ public districts & **185** AZ charter schools **2** AZ State Agencies	_____ AZ public districts _____ AZ charter schools _____ AZ State Agencies
14. Has capability to upload/attach scanned signature pages and other documentation to the student records?	☑ **Yes**	☐ **Yes** | ☐ **No**
15. How many AHCCCS-approved Arizona Medicaid billing companies does the system exchange data with?	**3** billing companies (SEBS, GO & PraticeMax)	_____ billing companies
16. How many Arizona Student Management Systems does the system exchange data (one-way and/or two-way) with?	**8** Student Management Systems	_____ Student Management Systems
17. Can the system automatically translate MET and IEP form data into SAIS Need records that can be reported to the state?	☑ **Yes**	☐ **Yes** | ☐ **No**
18. Does the system automatically check all IEPs to ensure that the information documented passes the ADE SAIS integrity rules?	☑ **Yes**	☐ **Yes** | ☐ **No**
19. Does the system provide *two-way* (periodic or real-time) data integration with major Student Management Systems (SMS)?	☑ **Yes**	☐ **Yes** | ☐ **No**

Teacher and Parent Portals	e-IEP PRO	Other Solution
20. General education teachers are able to easily obtain real-time IEP Student Information Sheets (IEP Accommodations information, IEP Goals information, etc.) for special education students in their classroom using an on-line portal.	☑ Yes	☐ Yes | ☐ No
21. Parent/Guardians are able to easily obtain real-time student IEP information for their child using an on-line portal.	☑ Yes	☐ Yes | ☐ No

Long-Term Proven Usefulness	e-IEP PRO	Other Solution
22. How long has the solution been successfully utilized by users in Arizona?	13 years	_____ years
23. In the last 12 years, how many Arizona school districts that started using the solution are no longer using it?	1 (i.e., 99% retention)	_____ districts cancelled services
24. Total Number of Arizona Special Education student records managed by the solution?	~85,000	_____ AZ SpEd Students Managed
25. Total Number of users in Arizona that use the solution?	~8,800	_____ AZ Users

100% Arizona Focused	e-IEP PRO	Other Solution
26. All dedicated staff members live in the state of Arizona?	☑ Yes	☐ Yes | ☐ No
27. ADE Keys to Successful Outcomes (Monitoring Guide Steps) are continuously reviewed and compliance issues are addressed in MET, IEP and other SpEd forms?	☑ Yes	☐ Yes | ☐ No
28. Company has a working relationship with ADE and AHCCCS and receives direct input on important compliance issues?	☑ Yes	☐ Yes | ☐ No
29. Forms and features developed around specific Arizona needs and ADE directives?	☑ Yes	☐ Yes | ☐ No

Comprehensive Support Services	e-IEP PRO	Other Solution
30. Number of team members fully dedicated to the service of customers in Arizona?	7 staff	_____ staff
31. Includes on-site training for all district staff?	☑ Yes	☐ Yes | ☐ No
32. Client-driven requirements development through bi-annual Workgroup meetings focused on IEP and MET compliance and overall system functionality?	☑ Yes	☐ Yes | ☐ No
33. Intensive Certified Training Programs are available to district staff to empower districts to develop the capacity to fully support training and user support needs internally?	☑ Yes	☐ Yes | ☐ No
34. Provides responsive user support services Monday through Friday with guaranteed response times?	☑ Yes	☐ Yes | ☐ No
35. Allows On-Demand Ad-Hoc Report creation (per user requests)?	☑ Yes	☐ Yes | ☐ No
36. Periodic free software updates to maintain compliance with the Arizona Department of Education and AHCCCS?	☑ Yes	☐ Yes | ☐ No
37. Annual software upgrades to expand software functionality and improve usefulness of the product?	☑ Yes	☐ Yes | ☐ No

Cutting Edge Technology Support	e-IEP PRO	Other Solution
38. Operates on MAC, PCs and most Mobile devices using common browsers (i.e., Internet Explorer, Firefox, Safari, etc.)?	☑ Yes	☐ Yes | ☐ No
39. Does not require any additional proprietary software to be installed?	☑ Yes	☐ Yes | ☐ No
40. 100% web-based utilizing state-of-the-art application (Windows) and SQL database (SQL 2012) servers?	☑ Yes	☐ Yes | ☐ No

Cost Effectiveness	e-IEP PRO	Other Solution
41. Are all the hardware, installation costs, and computer hardware and software upgrades included in the standard pricing?	☑ Yes	☐ Yes | ☐ No
42. Are all server-side Internet bandwidth needs required to support the system included in the standard pricing?	☑ Yes	☐ Yes | ☐ No
43. Are all future full version upgrades and all future system updates included in the standard pricing?	☑ Yes	☐ Yes | ☐ No

Individual Education Plan (IEP) Drill-Down		
IEP Document Management:	**e-IEP PRO**	**Other Solution**
A. Does the system have the ability to designate IEPs as archived, active (In-Force) and draft (Proposed)?	☑ **Yes**	☐ **Yes** | ☐ **No**
B. Are case managers able to manage student IEPs based on the student's individual/specific IEP time period (i.e., not based on the school or fiscal year of the system)?	☑ **Yes**	☐ **Yes** | ☐ **No**

C. Can IEPs be copied from one time period to another?
   a. The copy feature is configurable by district to promote compliance?
   b. Is a Quick Copy feature available to allow making full copies of (thereby temporarily adopting) transferred IEPs?
	☑ **Yes**
	☑ Yes
	☑ Yes
		☐ **Yes** | ☐ **No**
		☐ Yes | ☐ No
		☐ Yes | ☐ No

D. Can IEPs be edited via the SAIS/ADE defined compliance edits prior to being finalized/locked?	☑ **Yes**	☐ **Yes** | ☐ **No**
E. Is there an IEP Audit feature that checks the IEP for overall consistency, completeness and ADE monitoring compliance?	☑ **Yes**	☐ **Yes** | ☐ **No**
F. Does the IEP align with ADE's most recent Keys to Successful Outcomes (Monitoring Guide Steps)?	☑ **Yes**	☐ **Yes** | ☐ **No**
G. Can preschool-to-kindergarten IEPs be generated where a single IEP contains the specific eligibilities, level of services and other areas defined for both the student's preschool and kindergarten IEP?	☑ **Yes**	☐ **Yes** | ☐ **No**
H. Does the IEP contain ADE defined transition components?	☑ **Yes**	☐ **Yes** | ☐ **No**
I. Can district's specific/customized Projected Course of Study Planning be set within the IEP Transition form/plan?	☑ **Yes**	☐ **Yes** | ☐ **No**
J. Are Functional Behavioral Assessments (FBA) and Behavior Intervention Plans (BIP) data-driven and can they be attached to the IEP and made part of the printed IEP packet?	☑ **Yes**	☐ **Yes** | ☐ **No**
K. Is a data-driven fully integrated Prior Written Notice included within the IEP packet?	☑ **Yes**	☐ **Yes** | ☐ **No**
L. Can data/information from the MET be automatically linked and copied to the student's IEP?	☑ **Yes**	☐ **Yes** | ☐ **No**

M. Are specific areas of ADE compliance addressed that include:
   a. Ability to include 5 required meeting participants?
   b. Services are consistent between PLAAFP and Services form?
   c. All AZCCRS and State Standards included in goals area?
   d. AIMS accommodation included on IEP Assessment form?
   e. Transition sections align to ADE specified sections and format?
	☑ **Yes**
	☑ Yes
	☑ Yes
	☑ Yes
	☑ Yes
	☑ Yes
		☐ **Yes** | ☐ **No**
		☐ Yes | ☐ No
		☐ Yes | ☐ No
		☐ Yes | ☐ No
		☐ Yes | ☐ No
		☐ Yes | ☐ No

N. All areas of Medicaid DSC billing compliance are addressed that include:
   a. Parent Consent form is integrated in IEP print packet?
   b. ADLs and services can be designated as DSC billable services?
   c. Goals can be designed as DSC goals?
   d. HA Pre-Payment forms is generated dynamically from IEP data?
	☑ **Yes**
	
	☑ Yes
	☑ Yes
	☑ Yes
	☑ Yes
		☐ **Yes** | ☐ **No**
		
		☐ Yes | ☐ No
		☐ Yes | ☐ No
		☐ Yes | ☐ No
		☐ Yes | ☐ No

O. Can state-based assessment score data for the student be automatically imported into the IEP?	☑ **Yes**	☐ **Yes** | ☐ **No**
P. Can Medical Notes entered by nurses and other health providers be imported into the IEP?	☑ **Yes**	☐ **Yes** | ☐ **No**
Q. Is IEP Progress Reporting integrated with IEP goals?	☑ **Yes**	☐ **Yes** | ☐ **No**
R. Can IEP Information Sheets appropriate for general education teachers be generated from the IEP?	☑ **Yes**	☐ **Yes** | ☐ **No**
S. Does the system support multi-team IEP writing, where multiple providers can be updating/writing the IEP simultaneously?	☑ **Yes**	☐ **Yes** | ☐ **No**
T. Are IEP data entry screens dynamically adjusted via smart-logic, where data input prompts are modified and/or limited, thereby maximizing staff efficiency while reinforcing district IEP-writing policies.	☑ **Yes**	☐ **Yes** | ☐ **No**

Multidisciplinary Evaluation Team (MET) Report Drill-Down

MET Document Management:	e-IEP PRO	Other Solution
A. Does the system have the ability to create Initial and Re-evaluation MET reports?	☑ Yes	☐ Yes | ☐ No
B. Does the system allow creating CDA/preschool specific Initial and Evaluation MET reports?	☑ Yes	☐ Yes | ☐ No
C. Can preschool-to-kindergarten METs be generated where a single MET contains the specific eligibilities for both the student's preschool and kindergarten needs?	☑ Yes	☐ Yes | ☐ No
D. Is a Transfer MET available to allow documenting out-of-district or out-of-state transfer student IEP/MET eligibility information?	☑ Yes	☐ Yes | ☐ No
E. Can an Initial MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Initial MET information into appropriate Re-evaluation MET sections?	☑ Yes	☐ Yes | ☐ No
F. Can a Transfer MET be copied forward to a Re-evaluation MET, where smart-logic is applied, in order to place Transfer MET information into appropriate Re-evaluation MET sections?	☑ Yes	☐ Yes | ☐ No
G. Is there a MET Audit feature that checks the MET for overall consistency, completeness and ADE monitoring compliance?	☑ Yes	☐ Yes | ☐ No
H. Are MET data entry screens dynamically adjusted via automated smart-logic, where data input prompts are adjusted and/or limited, thereby maximizing staff efficiency, while reinforcing district MET-writing policies.	☑ Yes	☐ Yes | ☐ No
I. Does the MET align with the ADE 2014-15 Keys to Successful Outcomes (Monitoring Guide Steps)?	☑ Yes	☐ Yes | ☐ No
J. Does the MET contain ADE defined eligibility components?	☑ Yes	☐ Yes | ☐ No
K. Does the MET contain an Assessment section complete with a bank of district defined assessment templates?	☑ Yes	☐ Yes | ☐ No
L. Is a data-driven fully integrated Prior Written Notice included within the MET packet for each of the following areas: (a) Referral (b) Considerations (c) Eligibility	☑ Yes ☑ Yes ☑ Yes ☑ Yes	☐ Yes | ☐ No ☐ Yes | ☐ No ☐ Yes | ☐ No ☐ Yes | ☐ No
M. Can state-based assessment score data for the student be automatically imported into the MET?	☑ Yes	☐ Yes | ☐ No
N. Can Medical Notes entered by nurses and other health providers be imported into the MET?	☑ Yes	☐ Yes | ☐ No
O. Does the MET provide WYSIWYG functionality where tables and formatted text can be added as needed.	☑ Yes	☐ Yes | ☐ No
P. Does the system support multi-team MET writing, where multiple providers can be updating/writing the MET simultaneously?	☑ Yes	☐ Yes | ☐ No
Q. Is a Permission to Evaluate form automatically generated based on MET information and made available as part of the MET print packet?	☑ Yes	☐ Yes | ☐ No