Arizona
Special Education Report

e-IEP PRO Provides Arizona Schools, Districts and Agencies a Statewide Template for IEPs

Approximately 80% of the schools, districts and state agencies in Arizona (over 580 Local Education Agencies statewide) utilize the same consistent and state-driven individualized education program (IEP) template as available within the e-IEP PRO software.

Over the last 21 years, the IEP template available in the e-IEP PRO has been collaboratively developed and continuously updated per direct input from Arizona school, district and state agency stakeholders via the e-IEP PRO Workgroup process. See the next page of this newsletter to learn more about the e-IEP PRO's unique historical and ongoing Workgroup and e-Workgroup process.

The resulting e-IEP PRO statewide IEP template:

- Is written in plain, easy-to-understand and concise language;

- Is designed and structured in a clear and logical manner that is understandable by all stakeholders and facilitates the collection of compliance-related and automatic capture of Arizona Education Data Standards (AzEDS) and special education Census related data;

- Meets all state and federal requirements;

- Is designed to improve student outcomes, support instruction and aligns with state standards;

- Promotes early learning, postsecondary transition planning and supports participation in regular education classes;

- Assists special education teachers, providers and administrators in planning and delivering individualized specially designed instruction, accommodations and program modifications;

- Promotes participation of regular education teachers, specialists, providers and all stakeholders in developing IEPs and delivering specially designed instruction;

- Includes a comprehensive postsecondary education transition planning and documentation;

- Includes competency requirements for graduation along with graduation date;

- Allows for documenting and tracking course enrollment plans;

- And, includes the ability to document career and technical education opportunities, dual enrollment and concurrent enrollment opportunities.

Additionally, e-IEP PRO's statewide IEP template:

- Integrates a unique design that supports the order and structure of how IEPs are completed in Arizona;

- Fully integrates with the statewide template for Evaluation Reports/Multidisciplinary Evaluation Team (MET) documents;

- Addresses the unique needs of charter schools, private schools, public districts and state agencies;

- Supports multi-team IEP writing scenarios where more than one teacher or provider is involved in writing student IEPs;

- Allows for the automatic and accurate capturing of state data as defined per the Arizona Department Education's (ADE) AzEDS data collection requirements;

- Supports and allows for the electronic signature and confirmation per e-Signature requirements approved and accepted by ADE and Arizona Health Care Cost Containment System (AHCCCS);

- Allows for comprehensive documentation and capture of Medicaid services important for AHCCCS compliance, billing and funding requirements;

- Integrates required Meeting Notices and Prior Written Notice documents;

- Integrates all Functional Behavioral Assessment and Behavior Plan documents and information;

- Aligns all goals and objectives with Arizona academic standards;

- Supports and eases comprehensive goal progress documentation and tracking (quarterly, weekly, daily);

- Provides the ability to have IEP and all related forms electronically transferred and shared amongst all Arizona schools, districts and agencies.

All of these features and the ongoing collaborative approach to maintaining the forms, provides Arizona with a comprehensive statewide IEP template that is continuously reviewed and updated per direct grassroots involvement and collaboration of all stakeholders in schools, districts and agencies in Arizona.

For more information about the e-IEP PRO, see http://www.e-ieppro.com.

e-IEP PRO
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"The items in both the MET and the IEP (within the e-IEP PRO) are a culmination of years of collaboration and research with ADE and school districts which has resulted in the best IEP software out there."

ESS Medicaid Specialist
Flagstaff Unified School District.

See us on the web at
www.e-ieppro.com

"Your team has been supportive and expert, especially patient, as I learned the basics of e-IEP PRO. Your technical assistance, training, professional development for individuals and whole teams has been a source of strength for our programming in support of ESS scholars."

Kayenta Unified School District
ESS Director

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How the Arizona Statewide IEP Template Was Built and Is Maintained

The statewide IEP template as available in the e-IEP PRO software has been built and is currently kept up-to-date by direct input and collaboration by Arizona school district and state agency administrators, teachers, providers and other stakeholders via the e-IEP PRO's historical in-person Workgroup meetings and now via the integrated online e-Workgroup Module.

Historically, from 2003 through 2018, in-person Workgroup meetings were held twice per year to specifically discuss and design the statewide IEP and MET forms. Since then, in an effort to achieve greater participation and feedback, this same process and input is captured online via the e-Workgroup Module available within the e-IEP PRO software. The Workgroup process encourages grassroots collaboration and supports statewide buy-in in the adoption and use of a single set of IEP (and MET) forms statewide.

The in-person Workgroup meetings were comprised of multiple team members from an array of districts and state agencies within Arizona. Typically, the IEP and MET Workgroup meetings were attended by over 100 administrators from approximately 60-70 districts and agencies state-wide.

Currently, the e-Workgroup Module is available to all Arizona e-IEP PRO administrators and allows reviewing, commenting and providing input on important IEP-related compliance and software issues in a dynamic and continuous manner. This module is available to over 1,200 Arizona administrators in approximately 580 Arizona schools, districts and agencies state-wide.

Through the Workgroup meetings and e-Workgroup Module, schools, districts and state agencies provide direct input into the design and content of the IEP

and MET components of the e-IEP PRO as well as other areas of the software. Workgroup Agenda items and items posted to the e-Workgroup Module are provided and developed by e-IEP PRO districts and agencies as part of their interactions with ADE ESS and AHCCCS (Medicaid issues).

In addition to affecting change and updates to the statewide IEP template, the Workgroup process facilitates collaboration amongst Arizona districts and agencies to improve their understanding and use of the statewide IEP template and in jointly developing "Best Practices" in how to best utilize and leverage the IEP template in supporting the management of their special education data and processes.

To learn more, please contact:
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The e-IEP PRO is Arizona's Web-Based, Statewide IEP System

The e-IEP PRO, Arizona's web-based, individualize education program system, is now utilized by approximately 80% of Arizona LEAs comprised of 192 public school districts, 386 private and charter schools and 10 state agencies for a total of ~588 LEAs state-wide.

The e-IEP PRO is an Arizona-only, customizable web-based software that simplifies and automates the management of special education processes for schools, districts and education agencies in Arizona. The web-based software allows quick and easy access from any computer or mobile device connected to the Internet.

e-IEP PRO is unique because it:

1. Is Student Information System (SIS) independent. If a district switches SIS products, it does not jeopardize the district's access to its historical SPED documents/data or its ability to report on and create its legally

required SPED documentation and data reports.

2. Is interoperable with all major Student Information Systems (SIS) available in Arizona. Therefore, regardless of the SIS used by the district, the e-IEP PRO allows student demographic and SPED data to be exchanged with the district's SIS.

3. Reduces the workload of the school and district Information Technology (IT) team while empowering the Special Education team. End-user support for the use of the e-IEP PRO is provided directly to the district's Special Education team by the e-IEP PRO user support team members and not the district's IT department. This creates efficiencies for the district where the special education director and special education team receives direct support in the use of the software from the software's experts while removing this burden from the district's IT department.

4. Contains a comprehensive and fully integrated electronic signature feature for IEPs (coversheet) and IEP Progress Reporting which reduces SPED staff time gathering and tracking signatures while maximizing Medicaid reimbursement revenues for the district.

5. Is certified by the Arizona Department of Education for SPED AzEDS data reporting.

6. Provides strong reporting capabilities resulting in better overall reporting of SPED data while facilitating the tracking of staff progress in completing their paperwork.

7. Allows for easy point-and-click electronic transfer of special education records amongst ~588 Arizona LEAs greatly simplifying the entire student records request sending and receiving process.

You can learn more about the e-IEP PRO at:
http://www.e-ieppro.com.